

Highgate Wood Divisional Plan 2021 - 24				
Ref	Project Details	Key Dates	Corporate Plan Aims	Notes on Progress
HW1	COVID-19 Impact Recovery Programme Continue to respond to Government Guidance and maintain COVID secure workplaces and facilities. Implement Annual Work Programme interventions to address erosion, compaction, path maintenance, waymarking and signage improvements. Prioritise enforcement taskings to support the protection of the Wood and to ensure people feel welcome and safe.	On-going project subject to annual review.	Shape outstanding environments. Contribute to a flourishing society.	A new woodland Conservation Area to be established autumn 2021. The location is a 0.75-hectare area north of the Play Area.
HW2	Deliver Efficiencies, Savings and Income Generation Projects Implement the approved budget for 2021/22.	Revised Estimates 1/10/2021. Deliver balanced budget by 31/3/2022.	Support a thriving economy. Shape outstanding environments.	As well as implementing efficiencies, additional income streams are being investigated. A revised roster for Highgate Wood is being considered. Regular monitoring of the 2021/22 Budget to take account of Covid-19 impacts.

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HW3	Support Implementation of the Target Operating Model Review operational arrangements to align with the Target Operating Model.	Project Launched 2020/21. Phased Implementation 2021/22.	Contribute to a flourishing society. Support a thriving economy. Shape outstanding environments.	Town Clerk's briefings have been shared with staff and signposted to the Intranet page. TOM proposals presented to Members. Consultation with HW Team is in progress.
HW4	Develop our Workforce Deliver a range of initiatives to ensure the health, well-being, learning and development of our workforce.	Launch PDA's 31/3/2021. PDA Mid-Term Review 1/10/2021. PDA Year-End Review 31/3/2022.	Shape outstanding environments. Contribute to a flourishing society.	Performance Development Approach (PDA) continue to be used to discuss and plan staff development.
HW5	Divisional Radio System Procure an alternative Radio System.	31/11/2021.	Contribute to a flourishing society. Shape outstanding environments.	Due to a change of landlord, the City Corporation have been notified of a termination of their lease at the Aerial Mast, located at St Columba.

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HW6	Roman Kiln Working with the Friends of Highgate Wood Roman Kiln (FOHRK), return the Roman Kiln artefact to Highgate Wood and rehouse in the repurposed Highgate Wood Office/visitor centre.	On-going project.	Shape outstanding environments. Contribute to a flourishing society.	FOHRK have submitted a proposal, regarding taking six young people between the ages of 16-24 through the Tier 1 schedule of the Historic England programme for developing young heritage professionals using the Department of Work and Pensions Kickstart fund.
HW7	Monitoring Visitor Impact To monitor and assess the Visitor impact on the woodland and consider steps to mitigate the negative impacts.	On-going project.	Shape outstanding environments. Contribute to a flourishing society.	This will be led by Ecologist and HW Team working with Heath Hands volunteers.
HW8	Volunteering Opportunities Increase volunteering activities in Highgate Wood to support Highgate Wood's key objectives.	On-going project.	Shape outstanding environments. Contribute to a flourishing society.	This project is linked to HW7. Monitoring visitor impacts will create and inform volunteering opportunities moving forward.
HW9	Signage & Interpretation Complete the noticeboard replacement programme.	31/3/2022.	Shape outstanding environments. Contribute to a flourishing society.	Installation of 2 oak timber notice boards is outstanding.

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HW10	Café Tendering Undertake a tender procurement for the Pavilion Café.		Contribute to a flourishing society. Support a thriving economy.	Consultation and Engagement to be undertaken to inform the tender documentation. Development of tender documents to enable commencement of process.
HW11	Dog walking code of conduct and the Professional Dog Walking Licencing Scheme Implement a licencing scheme for Professional Dog Walkers using the Wood.	Undertaken engagement & consultation 31/3/2022.	Contribute to a flourishing society. Support a thriving economy. Shape outstanding environments.	
HW12	Fitness training code of conduct and licencing scheme Undertake a consultation and engagement to inform the develop a licencing scheme for Fitness trainers.	Undertaken engagement & consultation 31/3/223.	Contribute to a flourishing society. Support a thriving economy. Shape outstanding environments.	

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HW13	Forest School Licencing Scheme Develop a long-term licencing scheme for Forest Schools.	Licence Scheme to commence September 2022.	Contribute to a flourishing society. Support a thriving economy. Shape outstanding environments.	Officers are engaging with Forest Schools and registering current groups using the Wood. Short Term Licencing arrangements are being implemented. Implementation of this project is being impacted by Covid.
HW14	Bio-Security Management Proactive management of threats, including pest and diseases which impact upon the condition of trees, plants and wildlife.	2021/22.	Support a thriving economy. Shape outstanding environments.	OPM population decreasing. Continuing Oak decline survey. Possible volunteer support
HW15	Planning Regular monitoring of development and planning applications which are in the environs of the Wood to ensure that the Wood is protected.	2021/22.	Support a thriving economy. Shape outstanding environments.	Reporting to HWCG and Quarterly reporting to HHHWQPC. Liaising with the Housing Department from Haringey, regarding Cranwood House.

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HW16	Climate Action Strategy Open Spaces seek opportunities to enhance carbon capture while enhancing biodiversity and resilience. These actions will contribute towards CoLC's achieving Net 0 by 2027 in scope 1 & 2 emissions.	2027 Net 0 scope 1 & 2 2040 Net 0 Scope 1, 2 and 3.	Support a thriving economy. Shape outstanding environments.	Strategy adopted October 2020. Now in first phase of delivery. Quarterly reporting to HHHWQPC.